The Applicant

Dear Sir or Madam:

Coega Development Corporation would like to take this opportunity to thank you for the interest shown in leasing a property within Coega Vulindlela.

Please peruse the documents in this pack in order to familiarise yourself with our terms and conditions and requirements.

Please note that the following must be supplied in a sealed envelope, along with this application for verification purposes:

* A copy of the applicants Identity document
* A copy of the applicants latest salary slip.
* The last three months bank statements reflecting the applicant salary drawings or company expenses.
* A rental confirmation letter from the Company responsible for payment of the monthly rental
* Please bring proof of payment of R180.00 individual or R290.00 for company application fee and this fee must be paid in before the application can be processed.
* Proof of residential Address.

ADDITIONAL INFORMATION:

Should Coega Development Corporation approve your application, we would require the following details prior to occupancy of the said units.

* EFT Payment or bank guaranteed cheque, in advance, for the deposit and first month rental.
* After the application approval an applicant must please pay the Deposit immediately in order for the check in process to begin.
* Both the Lessee and the Lessor, prior to occupation, must sign the applicable Coega Development Corporation Lease Agreement.
* House / flat pre occupancy inspection to be signed off by the Tenant and a Coega Development Corporation representative.
* Tenants are required to check in between the following hours: 08h00 and 15h00 weekdays

 **MONTHLY RENTAL RATES**

Rates as from 01-02-2023 to 31-01-2024

|  |  |  |
| --- | --- | --- |
|  **UNIT TYPE** | **NEW RENTAL AMOUNT** | **MAXIMUM NUMBER OF PEOPLE TO STAY** |
| Duplexes - 1 Bedroom  | R 3,620.00 | Sleeps maximum of two people |
| 2 Bedroom | R 5,090.00 | Sleeps maximum of four people |
| 3 Bedroom | R 6,320.00 | Sleeps maximum of six people |
| Back House(no bath) | R 6,620.00 | Sleeps maximum of six people |
| Unfurnished Front house (Bath and shower) | R7,630.00 | Sleeps maximum of six people |
| Fully furnished Front House (bath and shower) | R 8,276.00 | Sleeps maximum of six people |
| Flat | R 4,690.00 | Sleeps maximum of four people |

***Please note that levies are billed as one fixed amount as rental.***

General Information:

1. Rates for meals and housekeeping services are excluded.
2. Light and Water will be for tenants account via the Metro “pre-paid metering system” installed per unit.
3. Banking details:-

 Standard Bank

 Account Name: Coega Development Corporation (Pty) Ltd

 Type of Account: Business Current Account

 Account No.: 080090516

 Branch Code: 050017

Regards

Merril Grovers

Leasing Co-Ordinator

Tel: +27414057706

Fax: +27414611160

Email: Merril.Grovers@coega.co.za

**RENTAL APPLICATION FORM**

**APPLICANT INFORMATION**

Full Name/ Company Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Identity number/Company registration number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Marital status \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone (H)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (W)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Mobile)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail (optional) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RESIDENTIAL HISTORY**

**Current address**

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner / Agent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Monthly rent\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Month and Year moved in \_\_\_\_\_\_\_\_\_\_ Reason for leaving \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Previous address (last 3 years)**

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner / Agent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Monthly rent\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Period \_\_\_\_\_\_\_\_\_\_ Reason for leaving \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EMPLOYMENT INFORMATION**

Status: Full time [ ] Part time [ ] Student [ ] Unemployed [ ] (please tick)

Employer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Manager/Supervisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Employed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Salary R\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ per \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(If employed for less than 12 months with your current employer, give name & phone of previous employer or school)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount R \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Source/Contact Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SPOUSE DETAILS**

Full Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Identity number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone (H)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_ (Mobile) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REFERENCES**

**Bank**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Type of account\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Account number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Type of account\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Account number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Personal/ Emergency**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Credit reference**

Establishment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Account number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Establishment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Account number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADDITIONAL INFORMATION**

(Please tick or comment where it is appropriate)

How did you find out about our rental? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you declared bankruptcy in the past seven (7) years? Yes [ ] No [ ]

Have you ever been evicted from a rental residence? Yes [ ] No [ ]

Have you had two or more late rental payments in the past year? Yes [ ] No [ ]

Have you ever wilfully or intentionally refused to pay rent when due? Yes [ ] No [ ]

Have you ever been convicted of a crime? Yes [ ] No [ ]

Please specify the type unit you are interested in renting and your second option incase the one you are interested is not available. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please give any additional information that might help owner/management evaluate this application?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I recognize that as a part of your procedure for processing my application, and investigative

consumer report may be prepared whereby information is obtained through personal interviews with others with whom I may be acquainted, or consumer credit checks.

I agree to permit an investigation of my credit, tenant history, banking and employment for the purposes of renting an apartment with this Coega Development Corporation.

The above information, to the best of my knowledge, is true and correct.

Please sign:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
                                   Applicant                                                   Date

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | **Account Holder Details** | **DEBIT ORDER FORM** |  |  |  |  |  |  |  |
|  |   |  |   |   |   |   |   |   |   |   |   |   |
|  |   | Full Names and Surname:  |  |   |   |   |  |  |  |  |  |   |
|  |   | Identity Number |  |  |   |   |  |  |  |  |  |   |
|  |   | Phone numbers | (Cell) (Work) (Home)  |
|  |   | Email |  |  |  |  |  |  |  |   |
|  |   | Physical Address |   |   |   |  |  |  |   |
|  |   |  |    |   |   |  |  |  |  |  |   |
|  |   | Postal Address |  |  |   |   |  |  |  |  |  |   |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | **Bank Details** |   |   |   |   |  |  |  |  |  |   |
|  |   |  |  |  |  |  |  |  |  |  |  |   |
|  |   | Name of Bank |   |   |   |   |  |  |  |  |  |   |
|  |   | Branch Name |   |   |   |   |  |  |  |  |  |   |
|  |   | Branch Code |   |   |   |   |  |  |  |  |  |   |
|  |   | Account no |   |   |   |   |  |  |  |  |  |   |
|  |   | Type of account |   |   |   |   |  |  |  |  |  |   |
|  |   |   |   |   |   |   |   |   |   |   |   |   |
|  |  | **Deductions** |  |  |  |  |  |  |  |  |  |  |
|  |   | Date of deduction |   |   |   |   |   |   |   |   |   |   |
|  |   |   |   |   |   |   |   |   |   |   |   |   |
|  |  | **Declaration** |  |  |  |  |  |  |  |  |  |  |
|  |   | \*Should you miss any payment due to CDC,CDC may debit your bank account at a later date with any arrear amounts owing to the CDC provided sufficient funds are available in your account or CDC will debit your account with twice the amount due in the following month. |   |   |
|  |   | \*All payment instructions issued by CDC will be treated by your bank as if you have issued them. |  |  |  |   |
|  |   | \*All payments due to CDC are non-refundable to you |  |  |  |  |  |  |  |   |
|  |   | \*Should you miss two consecutive payments, our lease agreement with you contract will terminate. |  |  |  |   |
|  |   | I, the undersigned, instruct and authorize Coega Development Corporation (with Standard Bank Group Ltd) to debit the abovementioned account with the amounts due for rental and any other charges that may become applicable to the account. |   |
|  |   | I agree to pay any bank charges and failed debit order transactions. |  |  |  |  |  |   |
|  |   | This authority may be cancelled by means of giving Coega Development Corporation thirty (30) days’ notice in writing, sent by prepaid registered post. |   |
|  |   | Signature of Account Holder |  |  |  |  |  |  |  |  |  |  |
|  |   |   |   |  |   |   |   |   |   |   |